**Delete red text and replace with:**

Your name

Your house number and street

Your town

Your county

Your postcode

Pay As You Earn and Self Assessment

HM Revenue and Customs

BX9 1AS

United Kingdom

Date

Dear Sirs

**Manweb Group of the Electricity Supply Pension Scheme (“the Scheme”)**

National Insurance Number: Your NI number

I have been written to by the Trustees of the Scheme to inform me that I was due a back payment as a result of reconciling Guaranteed Minimum Pensions (GMP) between the Scheme and HMRC. The payment will be made to me in February 2026. This payment represents underpayments for my pension for the years shown in the attached breakdown.

I believe that, because the payment was made in one lump sum, the Trustees were required to take tax at a higher rate than had the payments been made to me correctly at the time. As a result, I believe I have had more tax deducted from me than I should have.

I therefore request that you consider the attachment and confirm of you agree that I am due a tax reimbursement and how that would be paid to me.

Yours faithfully

Your name